

Troop 355 Trail to Eagle Scout Checklist

Scout Name	phone	Life Scout Date	18th Birth date

A	Scout book sign-offs		
1	Be active in the troop for 6 months		
2	Demonstrate scout spirit		
3	Obtain all required merit badges		
4	Serve for 6 months in a position of responsibility		
5	Complete Eagle service project		

B	The Eagle Scout Binder		
1	Three ring binder for Eagle Scout paperwork		
2	A supply of page protectors		
3	The "Check List- Eagle Scout Award" form		
4	The Eagle Scout Application		
5	The "Eagle Resume" form		
6	Your up to date Scout log		
7	Your rank advancement cards		
8	Include your organized blue cards		
9	A list of "Honors and Leadership" outside of scouting		
10	Your Life Purpose Statement		
11	The Eagle Project Workbook		

C	Letters of Recommendations		
1	Select six adults for letters of recommendation		
2	Address and stamp six envelopes to recommenders		
3	Self address and stamp six return envelopes		
4	Provide all envelopes to the Eagle Advisor		
5	Verify that the Eagle Advisor has received recommendations		

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D	The Eagle Project	Scout sign-off	Advisor sign-off
1	Select the concept for your Eagle project		
2	Write up a description of your Eagle Project		
3	Determine how your project will benefit the recipient		
4	Get the approval of your concept from the Beneficiaries		
5	Write up the detailed plan for your Eagle Project		
6	Take "before pictures" of your project		
7	Review your plan and get the approval of the Troop Eagle Advisor		
8	Review your plan and get the approval of the Beneficiaries		
9	Review your plan and get the approval of the Committee Chair		
10	Review your plan and get the approval of the Council Advisor		
11	Acquire necessary tools and materials		
12	Advertise your project & recruit volunteers		
13	Record the hours you spend on your project		
14	Record the hours others spend on your project		
15	Document the materials used in the project		
16	Take "during pictures" of your project		
17	Complete the project		
18	Take "after pictures" of your project		
19	Write up the changes in the project		
20	Scout signs-off the completed project		
21	Eagle Scout Advisor signs off on the completed project		
22	Beneficiary signs-off the completed project		
23	Scout gets letter from the Beneficiary		

E	Submit Life Purpose Statement
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F	Complete The Scoutmaster Conference
1	Verify all sign-offs in the scout handbook are complete
2	Prepare for the board of Review

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G	Scout turns in Completed Eagle Scout Binder
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H	Advisor turns in Eagle Scout Binder to Council Advisor
1	Add "Tickler List" for Council
2	Add six letters of recommendation
3	Review contents of Notebook

I	Council Advisor Approves The Eagle Scout Binder
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J	Complete Board of review
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